



**STATE OF DELAWARE
Architectural Accessibility Board
540 S. DuPont Highway, Suite 1
Dover, Delaware 19901**

MINUTES

I. CALL TO ORDER

The January 12, 2017, meeting of the State of Delaware's Architectural Accessibility Board was called to order by the chairman, Chad Toms. In addition to Mr. Toms, the record will show that the following board members participated in the meeting, either by email (E) or by their actual presence (P): Martin Markiewitz (P), Scott Ward (P), Chang Yoon (P), John Nanni (P), Steve Tull (P), and Jennifer Ridgley (P).

Also participating: Jennifer Lieber, Chief Administrator

II. APPROVAL OF PREVIOUS MINUTES

The vote was to approve the minutes of the Board's previous meeting, held on December 8, 2016 was recorded.

III. DISCUSSION OF AGENDA

None

IV. CHIEF ADMINISTRATOR'S UPDATE

The following projects (all having no accessibility issues and/or impact) were approved by the Administrator, and were presented to the Board for their endorsement/acceptance of the approval:

1. Caesar Rodney High School - Building Envelope Improvements
2. Sussex Correctional Institute – Roof Replacement at Minimum Security Bldg.
3. DSU – Main Campus Electrical Loop Tie-Feeder

V. SUBMISSIONS REVIEW COMMITTEE REPORT

The Submissions Review Committee of the Architectural Accessibility Board met on Thursday, January 5, 2017. They reviewed seven (5) cases and they were forwarded to the full Board for their review. The Board's comments and actions on these cases are attached as part of these minutes.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

None

VIII. SCHEDULE OF NEXT MEETING

The next meeting of the Architectural Accessibility Board was tentatively scheduled for Thursday, February 9, 2017, at 1:30 PM. The location will be the State Fire Service Center in New Castle.

IX. ADJOURNMENT

With nothing further to review or discuss, the meeting was adjourned.

Respectfully submitted,

Jennifer Lieber, Chief Administrator, AAB

JLL

SUBMISSION NUMBER 16142

OWNER OMB

PROJECT New Castle County Fire School Pavement Remediation

DESIGNED BY Tetra Tech

CONTACT PERSON Tetra Tech

PREVIOUS ACTION None

COMMENTS This project is for the replacement of deteriorating asphalt pavement, sidewalk and concrete slabs. New compliant curb ramps, tactile strips and sidewalks are being installed. The project is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 16143

OWNER OMB

PROJECT DE Public Archives- Parking Lot Improvements
Dover

DESIGNED BY Duffield Associates

CONTACT PERSON Jordan Morrison

PREVIOUS ACTION None

COMMENTS This project is for the milling and overlaying of the existing parking lot. The number of accessible spaces is compliant, however it is not clear if the sizing and signage for the two required van accessible spaces is present. An enlarged plan showing sizes and signage locations has been requested.

RECOMMENDATION Revisions were submitted and are compliant.
Approved

SUBMISSION NUMBER 16144

OWNER OMB

PROJECT DE Public Archives – Pedestrian Pathways replacement
Dover

DESIGNED BY Studio Jaed

CONTACT PERSON Philip Conte

PREVIOUS ACTION None

COMMENTS This project is for the renovation of the existing brick pedestrian pathways around the DE Public Archives Building. The pathways and tactile strips are compliant. The new railing provided does not extend the proper distance at the base of the stairs. The extension at the base of the stair is required to match the depth of a tread. New details have been requested.

RECOMMENDATION Revisions were submitted and are compliant.
Approved

SUBMISSION NUMBER 16145

OWNER DNREC

PROJECT Owens Station – DNREC Police Outpost
Town of Greenwood

DESIGNED BY DNREC

CONTACT PERSON Julio Seneus

PREVIOUS ACTION None

COMMENTS This project is for the site work for a future pole building. The building will be used as an outpost for DNR Police to facilitate the Enforcement Section at the existing commercial site. It will be occupied by 3 or 4 officers daily. This submission is for site work only. Access to the future building pad is compliant. There are four parking spaces provided with one being van accessible.

RECOMMENDATION Approved with recommendation to flip the access aisle as shown with the van space to provide easier use by vans.

SUBMISSION NUMBER 16146

OWNER Red Clay Consolidate School District

PROJECT Highlands Elementary School
Wilmington

DESIGNED BY Studio Jaed

CONTACT PERSON Philip Conte

PREVIOUS ACTION None

COMMENTS This project is for the addition of a new entry vestibule, administrative office area and accessible entry ramp. The addition is approximately 1,140 sf. The project is not compliant for the following reasons:

1. The slopes on the ramp sections have not been designated.
2. There are no railing details showing heights and diameters of the railing.
3. The entry door for Office 04 must designate the required 18" clear space on the pull side to exit the room.
4. The clear space at the top of the ramp needs to be shown and a door opener provided to enter the vestibule.

RECOMMENDATION Revisions were submitted and are compliant.
Approved